# ***Working with Your Editor***

There are a few things that we as editors consider when we edit an OER. It's important to discuss the following with the editor before you start:

1. Is this an adaptation of an existing work, or is this your original work? If adaptation, what is the name of the work you are adapting?

? Original work?

1. Are there multiple authors or contributors to this book?

Working with multiple editors may affect how closely we are copy editing the content—holistically or in parts—you may require a final proofread as we may make suggestions of changes to text that has already been edited if it makes your book more consistent in style or tone. This also tends to affect the consistency and tone of a book; it helps to have one editor review the entire book, and a [Style Sheet](https://opentextbc.ca/selfpublishguide/chapter/style-sheet/) is essential!

1. Who is the intended reader?

Age? Education level? How familiar are the readers with the topic and its terminology? What do they need to know?

1. What academic style are you using in your work?
Will you be using footnotes? E.g., HIST courses tend to use Chicago or Turabian formatting. How will captions. citations, and attributions be handled?
2. What is the scope of editing required?

Are there internal links throughout that need to be checked? Are you using links to internal and external resources?

1. What kind of markup system do you prefer?

Using tracked changes in Word ensures that you see all of the edits that an editor is making and it allows for easier commenting/ queries from the editor; however, keep in mind that someone (either you or the editor will have to make the final edits within Pressbooks – adding an additional step to the process. The revisions history link in the right navigation box allow you to see all revisions, but the interface is not user friendly.

1. What accessibility options have been considered? Colours considered?/ accessibility options? Printing format?

**Resources**

BCcampus. [Create a style sheet.](https://opentextbc.ca/selfpublishguide/chapter/style-sheet/) In [*Open education self-publishing guide*](https://opentextbc.ca/selfpublishguide/chapter/style-sheet/)*.* <https://opentextbc.ca/selfpublishguide/chapter/style-sheet/>

TRU OL Editing – Open Education Resources (OERs): <https://editors.trubox.ca/editing-open-education-resources/>